

SOUTH AFRICAN HUMAN RIGHTS COMMISSION

Tel: (011) 877 3600

Fax: 011 403 0625

Physical Address
 33 Hoofd Street
 Braampark Forum 3
 Braamfontein
 2198

Postal Address
 Private Bag X 2700
 Houghton
 2041

**“ANNEXURE TWO”****INFORMATION SHEET: Compulsory**

Name of Public Body: Department of Arts and Culture. National Archives and Records Services of South Africa
Location of Public Body: 24 Hamilton Str., Arcadia, Pretoria
Municipality Type and Location: National Department
Contact details of DIO: Ms Mandy Gilder
Fax: 012 325 4536
Tel: 012 441 3200 or 012 4413202
Mobile: 082 386 6990
Department in which DIO is based: Arts and Culture
Alternative Contact Details for PAIA functionary: Mandyg@dac.gov.za . or gerritw@dac.gov.za
Contact Details for PA of Information Officer:
Reporting Period: 1 April 2017 – 31 March 2018

SIGNATORIES: Compulsory

Signature IO	Signature DIO	Date
		26/09/2018

Transforming society. Securing rights. Restoring dignity.

Chairperson: ML Mushwana; **Deputy Chairperson:** P Govender; **Commissioners:** L Mokate, B Malatji, S Baai, J Love, D Titus
Chief Executive Officer: K Ahmed

APRIL 2017 – MARCH 2018

Report in terms of section 32 of PAIA

<u>Reporting period: 01 April 2017 to 31 March 2018</u>	Total Number	Comments
(a) number of PAIA requests received	22	
(b) number of requests granted in full	1	
(c) number of requests granted despite there being a ground of refusal, but granted in the public interest	1	
(d) number of requests: <i>(Note 3 parts to this provision)</i>		
(i) refused in full or	0	
(ii) refused partially	21	Redaction was performed on Section 34 & Section 44 of PAIA
(iii) number of times a provision of PAIA was relied on to refuse a request in full /partially	21	
(e) number of instances where the 30 day	0	

period to deal with a request was extended		
(f) number of internal appeals: (Note: 2 Parts to this provision)		
(i) lodged with the relevant authority	0	
(ii) number of cases where requests were granted as a result of an internal appeal	0	
(g) number of internal appeals lodged on account of a deemed refusal	0	
(h) number of applications to court on the grounds that an internal appeal was dismissed by the relevant authority failing to give notice of its decision during the timeframes stated in section 77 (3)	0	
Comments including those relating to implementation, application, requests, or areas of the Act for which reforms are recommended:		
<p>1) The National Archives is in the unique position, that it is the custodian of records that it has not created. This causes 2 main problems: 1) Records created and classified by another organ of state has to be declassified by that organ (in terms of MISS) before it can be released.</p> <p>2) Although the National Archives has physical control of the records, it is not privy to the general policies of the creating organ of state. In order to provide consistent and logical replies to requesters, it is necessary to consult with all the role-players before any decisions on access can be made. However it has been found that in practice most role-players would not treat the requests as important, as the records are with the Archives and they feel that they have no longer any responsibility towards the records. The result in both cases is a long delay in dealing with requests.</p>		

