



**arts & culture**

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Department:  
Arts and Culture  
**REPUBLIC OF SOUTH AFRICA**

## **TECHNICAL INDICATOR FRAMEWORK 2013-2014**

**FINAL**

**NOVEMBER 2013**

# Administration

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/ collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
HRM1	Number of training opportunities provided	The indicator measures number of training opportunities provided in the 2012-13 FY	To develop skills and competencies of employees with intention to increase capacity to deliver	HR employees register of training programmes	Manual calculation of training programmes	Training not recorded HR database	Quantitative	Quarterly	No	500 training opportunities	Mr C Greve
HRM2	% of PAs submitted	The indicator measures % of performance agreement submitted before 31 May	To ensure compliance and ensuring alignment of organisational strategy and employees contracts	HR and employees register of complaints	Manual Calculations	Unendorsed PA's used	Quantitative	Quarterly	No	100% submission	Mr C Greve
HRM3	% of employees assessed against their PA's	The indicator measures % of employees assessed as per their performance agreement	To acknowledge good performance and to remedy the poor/under performance	HR and employees	Manual calculation	Some employees may not be assessed due to non-submission of the performance agreement	Quantitative	Quarterly	No	100% assessment of employees	Mr C Greve
HRM4	% of disciplinary and grievance processes completed within prescribed timelines	The indicator measures % of grievances completed within prescribed timelines	To address matters relating to conflict between the employer and employees	HR and employees register of grievances	Manual calculation	Cases may take longer than anticipated	Quantitative	Quarterly	No	100% grievances resolved	Mr C Greve
HRM5	Vacancy rate	The indicator measures vacancy rate a within a department in each financial period	To ensure that a department is fully capacitated as per organisational structure	Persal and HR	Manual count of vacant post against approved structure	No regular updates on Persal	Quantitative	Quarterly	No	< 10 %	Mr C Greve
HRM6	% of female representatively at Senior Management Service	The indicator measures proportion of female representation at senior management level	To meet and comply with government imperatives of equity and redress	HR Statistic	Actual calculation against targets female at SMS level	No regular updates on Persal	Output indicator	Quarterly	No	50% female at SMS level	Mr C Greve

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<b>HRM7</b>	% of people with disabilities	The indicator measures % of people with disability working in the department	To meet and comply with the Affirmative Action(AA) policies	HR	Actual calculation against targeted %	No regular updates on Persal	Quantitative	Quarterly	No	2.0 % people with disabilities employed	C Greve
<b>FM1</b>	% spent against approved budget	The indicator measures proportion of budget expenditure against appropriate budget in the 2013-14 FY	To track departmental expenditure against voted funds	Finance	Quotient of amount spent and original budget allocation	Funds spent not recorded in the BAS	Quantitative	Quarterly	No	98%	N Skhosana
<b>FM2</b>	Audit opinion	The indicator track s audit outcomes on audit opinion of the Auditor General	To re-assure the public of the responsible use of public funds by the department	AGSA meetings and reports	Issuing of Audit opinion by AGSA	Inadequate and /or unreliable information submitted to AGSA	Qualitative	Annual	No	Unqualified Audit Opinion	All
<b>CME&amp;GG 1</b>	% of APP targets successfully attained	The indicator measures proportion of targets achieved against planned targets	To monitor the department performance against achievement of set targets on the annual performance plans and effective corrective measures in the event of deviation	DAC programmes	Manual calculation	Some targets planned not reported. Reports not endorsed as official document	Quantitative	Quarterly	No	Atleast 90% achievement of set targets	S Tyiso
<b>SCM1 ( FM3)</b>	% of service providers paid within 30 days	The indicator measures proportion of service providers who have been paid within 30 day after rendering their service	To comply with Preferential Procurement Policy/Act. To promote SMME's	SCM- and Beneficiaries	System calculation	Service provider offered work without following the PPP	Quantitative	Quarterly	No	100% service providers paid within 30 days	R Zulu
<b>SCM1 ( FM3)</b>	% total value of orders awarded to BEE-compliant service providers	The indicator measures % of service providers awarded to BEE-compliant	To promote and comply with BBBEE laws and policies	SCM	System calculation	Difficulties in finding the service providers meet the BEE complaint	Quantitative	Quarterly	No	70%	R Zulu

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Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/ collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
<b>RM1</b>	% of reported service delivery complaints internally resolved within the set parameters	To measure % of service delivery complaints resolved within set parameters	To improve service delivery	Complaints register	Manual calculation	Complaints may take longer than anticipated	Qualitative	Quarterly	New	90% resolved	B Spencer
<b>RM2</b>	% of reported fraud/ corruption allegations internally resolved within the set parameters	To measure % of fraud/corruption allegations service resolved within set parameters	To counter-act the fraud/corruption within department	Hotline	Manual calculation	Cases may take longer than anticipated	Qualitative	Quarterly	New	90%	B Spencer
<b>CME&amp;GG 2</b>	Number of quarterly reports submitted and analysed	The indicator measures number of quarterly reports received from the public entities	To encourage coherence and synergy in the departmental plans and reports between department and its entities towards promotion of good governance within sector	DAC entities and register. Emails and actual delivery	Manual calculations	Delayed / Unendorsed reports	Quantitative	Quarterly	No	104 quarterly reports submitted and analysed	M Rennie
<b>CME&amp;GG 3</b>	% of councils that are fully constituted	Measures % of council that are constituted in the DAC public entities	To provide adequate corporate oversight over DAC entities	DAC Entities	Manual calculation	None attendance to meeting and resignation without notification	Quantitative	Quarterly	No	100%	Mr M Rennie
<b>CME&amp;GG 4</b>	Number of annual reports submitted and analysed	The indicator measures number of annual reports that will be sent by public entities for appraisal	To encourage coherence and synergy in the departmental plans and reports between department and its entities towards promotion of good governance within sector	DAC entities	Manual calculation	Unapproved/ delayed reports	Quantitative	August , 31	No	26 annual reports	Mr M Rennie
<b>ICT1</b>	Information technology (IT) service continuity (% uptime)	The indicator measures availability of the Information communication technology to support operations of	To provide ICT support services and ensuring the operations are not affected	DAC- Network & Server	System calculation	Systems errors	Qualitative	Quarterly	No	95% uptime	Mr S Phala

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Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/ collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
		department									
<b>ICT2</b>	% of secured information systems and infrastructure	The indicator measures security of information system and infrastructure	To ensure that Department information and infrastructure systems are secured	DAC-ICT	System calculation	No specific limitations	Qualitative	Quarterly	No	98% secured	Mr S Phala
<b>ICT3</b>	Number of business processes automated	The indicator measures number of business processes automated	To enable a department work smarter applying automated business process other than manual operations	DAC-ICT	System calculation	Integration of the business process with other systems	Qualitative	Quarterly	Yes	3 business processes developed	Mr S Phala
<b>MIN1</b>	Number MinMEC meetings convened	The indicator measures number of MinMec Meetings convened over a year	To elaborate on strategic issues and responses affecting the arts, culture and heritage sector	DCA- Ministry	actual calculation	MinMec meeting with poor attendance or unclear deliberations taken	Quantitative	Quarterly	Yes	3 MinMec meeting convened	Ministry
<b>MIN2</b>	Number of Chairpersons' Forums convened	The indicator measures number of chairperson forum convened	To elaborate on strategic issues and responses affecting operations of public entities	DAC- Ministry	Manual calculation	Poor attendance to Chairperson forum and /or unclear deliberations	Quantitative	Quarterly	No	2 Chairperson Forum convened	Ministry
<b>MIN3</b>	Number of izimbizo held	The indicator measures number of izimbizo's held over a year	Promotion of strategic engagements with public on issues of service delivery	DAC- Ministry	Manual calculation	Poor attendance to izimbizo's forum and /or unclear deliberations	Quantitative	Quarterly	No	20 Izimbizo's	Ministry
<b>MIN4</b>	Number of pieces of legislation submitted to Parliament in line with the approved legislative programme	Measures a number of legislation submitted to Parliament over a year	To regulate the arts, culture and heritage sector	DAC- Ministry	Manual calculation	Delays in the approval of legislation	Quantitative	Quarterly	New	3 pieces of legislation	Ministry

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Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/ collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
<b>FCM1</b>	% of capital works budget spent	Measures proportion expenditure on capital works budget	To provide monitor capital works budget spent against delivery capital projects	Project Managers	Manual calculation	Delayed /Unreliable reports	Quantitative	Quarterly	No	100%	P Ben-Mazwi
<b>FCM2</b>	Number of jobs created through infrastructure initiatives	Measures number of jobs created through capital projects undertaken over a year	To contribute to job creation	DAC entities / Project Managers	Manual calculation	Delayed /Unreliable figures on job creation	Quantitative	Quarterly	No	1000 jobs created	Ms P Mazwi
<b>FCM3</b>	Number of infrastructure projects supported	Measures number of infrastructure projects supported over a year	To provide enabling infrastructure in the DAC entities	DAC entities /Project Managers	Manual calculation	Double or over counting infrastructure projects	Quantitative	Quarterly	No	39 infrastructure projects supported	Ms P Mazwi
<b>SC1</b>	National Social Cohesion Feedback Summit steering committee established	Acceptable Steering committee established	To lead, advise on issues relating to national social cohesion feedback summit	DAC- Social Cohesion	None	Ineffective committee	Quantitative	Quarterly	No	-	S Memela
<b>SC2</b>	Number of manuals and toolkits for social cohesion produced	Measures number of manuals and toolkits social produced	To serves as guide for reading about the social cohesion imperatives	DAC- Social Cohesion	Manual calculation	No specific limitations	Quantitative	Quarterly	New	15000	S Memela
<b>SC3</b>	Number of community dialogues/conversations held	measures number of community dialogues/conversations held over a year	To encourage discussions around social cohesion	DAC- Social Cohesion	Manual calculation	Non-attendance	Quantitative	Quarterly	No	30 community dialogues/conversations	S Memela
<b>SC4</b>	Number of awards presented	The indicator measures number of awards presented	To recognise institutions/individual appreciating social cohesion	Beneficiaries	Manual calculation	No specific limitation	Quantitative	Quarterly	New	10 awards presented	S Memela
<b>COM1</b>	Number of media liaison initiatives implemented	The indicator measures a number of media liaison initiatives implemented	To ensure that DAC projects are covered in the media and known by the citizens	DAC- Communication	Actual calculations	No specific limitation	Quantitative	Quarterly	New	15 media liaison initiatives implemented	L Combrinck
<b>COM2</b>	Number of social media platforms activated	Measures number of social media platforms activated	To encourage discussion around issues affecting arts, culture and heritage sector	DAC- Communication	Actual calculations	No specific limitation	Quantitative	Bi-annually	New	2 social media platforms activated	L Combrinck

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Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/ collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
<b>COM3</b>	Number of media monitoring and analysis reports generated	The indicator measures number of media monitoring and analysis reports generated over a year	To monitor media on the coverage on the DAC and Entities projects	DAC-Communication	Actual calculations	Delayed /Unendorsed reports	Quantitative	Quarterly	New	4 media reports	L Combrinck
<b>COM4</b>	Number of public perception surveys conducted	Measures number of public surveys conducted over a year	To solicit inputs from the public pertaining the issues of affecting service delivery	DAC-Communication	Actual calculations	No specific limitations	Quantitative	Quarterly	New	1 public survey conducted	Ms L Combrinck
<b>M&amp;PR1</b>	Application of the brand elements across DAC's associated institutions	The indicator seek to promote the core-branding within to DAC entities	To promote core-branding to DAC entities	DAC entities	None	No specific limitations	None	Quarterly	New	9 DAC entities core branded	D Nchoba
<b>M&amp;PR2</b>	Number of marketing campaigns implemented	The indicator measures number of campaigns implemented over a year	To promote and brand activities of DAC	DAC-Marketing	Actual calculations	Over or undercounting of events undertaken	Quantitative	Quarterly	New	1	Ms D Nchoba
<b>M&amp;PR3</b>	Number of events implemented (return on public relations value)	The indicator measures number of events implemented over year	Increase awareness about the events and programmes offered by DAC	DAC-Communication & Marketing	Actual calculation	Over or undercounting of events undertaken	Quantitative	Quarterly	New	30	Mr C Wright
<b>M&amp;PR4</b>	Number of marketing and communications forums held	The indicator measure number of marketing and communication forums undertaken over a year	To promote and brand DAC products and services to public	DAC-Communication & Marketing	Actual calculation	Over or undercounting of events undertaken	Quantitative	Quarterly	No	1 forum	Mr C Wright

## Performing Arts

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
ASDY 1	Number of public art development programmes implemented	Measures number of public arts development programmes implemented	To beautify public spaces embracing and promoting creativity	Performing Arts	actual calculation	Collating of data depends on beneficiaries & may delay	Quantitative	Quarterly	No	8 public art projects supported	Mr M Ledimo
ASDY2	Number of targeted groups enrichment programmes supported	Measures number of programmes implemented for targeted groups enrichment	To mainstream role of people living disabilities, children and Youth	Performing Arts	actual calculation	Unreliable and delayed reports on enrichment programmes	Quantitative	Quarterly	No	5 enrichment programmes implemented	Ms M Ratsaka-Mothokoa & Mr A Lekalakala
ASDY3	Number of art practitioners placed in schools	Measures number of arts practitioners placed in schools	To promote arts and culture curriculum in school	Arts Practitioners and Schools	Actual calculation	Unaccountable number of practitioners placed in school	Quantitative	Quarterly	No	200 Arts practitioners	Mr M Mabule
ASDY4	Collaborative arts education projects with Department of Basic Education (DBE)	Measures a number of collaborative projects implemented with DBE	To promote arts and culture curriculum in school	DBE and DAC Arts Education Unit	Actual calculation	Reliability on DBE information may lead to delays and inaccuracies in data reports	Quantitative	Quarterly	No	4 Collaborative projects	Mr M Mabule
ASDY5	National Arts Week implemented with DBE	The indicator refers implementation of National Arts Week	To promote the socio-economic value of arts and culture to the learners	DBE , DAC and reports from the service providers	Actual calculation	Unreliable reports due to inadequacy of the counting system to account to the actual numbers of participants	Quantitative	Quarterly	Yes	One (1) National Arts Week Programme	Mr M Mabule &Mr M L Ledimo
ASDY6	DAC Bursary scheme for youth in ACH CBOs and high schools	Measures number of busaries awarded to ACH CBO and high school	To support learners studying in arts, culture and heritage	Beneficiary institutions where bursaries are awarded	Actual calculation	Some students may drop out, changing the initial set target	Quantitative	Annually	Yes	20 Bursaries awarded	Mr M Mabule &Mr M L Ledimo
ASDY 7	Implement Youth enrichment workshops/symposiums/dialogues	To use arts, culture and heritage sector role as a tool for economic empowerment tools for Youth	To available for youth in the arts, culture and heritage sector	Youth sector participating in arts, culture and heritage	Actual calculation	Symposium/Dialogue reports	Quantitative	Quarterly	Yes	3 Youth Dialogue	Mr lekalakala
ASDY 8	Women, people with disabilities and senior citizens/elderly economic	To use arts, culture and heritage sector role as enrichment tool for Women, People with Disabilities and Senior citizens/elderly	To create economic opportunities available for Women, People with Disabilities and Senior citizens/elderly	Women, People with Disabilities and Senior citizens/elderly sector	Actual calculation	Delayed /unendorsed Reports from Workshops	Quantitative	Quarterly	Yes	3 Workshops	Ms Matsie Ratsaka-Mothokoa



## Performing Arts

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
	empowerment workshops		through arts, culture and heritage sector	participating in arts, culture and heritage							
<b>ASDY 9</b>	Number of TrendSetters placed in province	Contribution of DAC to National Youth Service Programme & promotion of civic participation	To developed youth in arts and culture through skills and civic participation	Participating Community Arts Centres where TrendSetters are placed	Actual calculation	Drop off of the trendsetters due to new recruitment	Quantitative		No	69 Trendsetters	Mr Lekalakala
<b>ASDY 10</b>	Number of provincial Arts, Culture Programmes supported though each Community Arts and Culture Forum (CACF)	Measures number of provincial programmes supported through each community art	To provide programmes and infrastructure for arts, culture and heritage development	Supported and participating Community Arts Centres	Actual calculation	No specific limitation	Quantitative	Quarterly	Yes	9 Provincial Programmes	Ms Kgomoiso Sekhabi
<b>ASDY11</b>	Juvenile arts access programme implemented	To use arts, culture and heritage as a rehabilitation tool for young offenders	Rehabilitation through arts, culture and heritage skills development project for Young offenders	Youth participating in Arts Access Programme	Actual calculation	Project Report	Quantitative	Annually	No	1 Arts Access programme for Juveniles	Mr Lekalakala
<b>ASDY12</b>	Female arts access programme implemented	To use arts, culture and heritage as a rehabilitation tool for Female offenders	Rehabilitation through arts, culture and heritage skills development project for Femae offenders	Female participating in Arts Access Programme	Actual calculation	Project Report	Quantitative	Annually	No	1 Arts Access Programme for Females	Ms Matsie Ratsaka-Mothokoa

**NATIONAL LANGUAGE SERVICE**

<b>Code</b>	<b>Indicator title</b>	<b>Short definition (2013/2014)</b>	<b>Purpose / importance</b>	<b>Source/collection of data</b>	<b>Method of calculation</b>	<b>Data limitations</b>	<b>Type of indicator</b>	<b>Calculation type</b>	<b>Reporting cycle</b>	<b>New indicator</b>	<b>Desired performance</b>	<b>Indicator responsibility</b>
<b>LPD 1</b>	South African Language Practitioners' Council (SALPC) Act promulgated	The indicator seek to promote linguistic diversity and equity in South Africa	Protect and promote official languages through policy formulation and implementation	NLS	Manual calculation	No specific limitation	Qualitative	Physical calculation	Quarterly	No	State Laws Advisors certificate on constitutionality of SALPC Bill obtained	Dr J Sukumane
<b>LPD 2</b>	Number of books selected, translated and published in all official languages	Measure the number of books translated and published in 11 languages	To develop literature through translation	NLS	Manual calculation	No specific limitation	Qualitative	Physical calculation	Quarterly	No	Translators workshop for translating the books	Dr J Sukumane
<b>TC1 (A)</b>	Number of terminologies developed per domain	The indicator seek to measure how many number of terminologies developed	To provide specialised terminologies for all official languages	NLS	Manual calculation	More terminologies could be developed	Qualitative	Physical calculation	Quarterly	No	ARTS AND CULTURE INT. PHASE 3490 terminologies developed	Dr RL Machaba/Mr S Mnisi
<b>TC1 (B)</b>	Number of terminologies developed per domain	The indicator seek to measure how many number of terminologies developed	To provide specialised terminologies for all official languages	NLS	Manual calculation	More terminologies could be developed	Qualitative	Physical calculation	Quarterly	No	HUMAN, SOCIAL, ECONOMIC & MANAGEMENT SCIENCES INT. PHASE 11594 terminologies developed	Dr RL Machaba/Mr S Mnisi
<b>TC1 (C)</b>	Number of terminologies developed per domain	The indicator seek to measure how many number of terminologies developed	To provide specialised terminologies for all official languages	NLS	Manual calculation	More terminologies could be developed	Qualitative	Physical calculation	Quarterly	No	LIFE ORIENTATION INT. PHASE 5963 terminologies developed	Dr RL Machaba/Mr S Mnisi
<b>TC1 (D)</b>	Number of terminologies developed per domain	The indicator seek to measure how many number of terminologies developed	To provide specialised terminologies for all official languages	NLS	Manual calculation	More terminologies could be developed	Qualitative	Physical calculation	Quarterly	No	MATHEMATICS SEN. PHASE 3703 terminologies developed	Dr RL Machaba/Mr S Mnisi
<b>TC1 (E)</b>	Number of terminologies developed per domain	The indicator seek to measure how many number of terminologies developed	To provide specialised terminologies for all official languages	NLS	Manual calculation	More terminologies could be developed	Qualitative	Physical calculation	Quarterly	No	ELECTIONS 3500 terminologies developed	Dr RL Machaba/Mr S Mnisi

**NATIONAL LANGUAGE SERVICE**

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Calculation type	Reporting cycle	New indicator	Desired performance	Indicator responsibility
<b>LPD 4</b>	Number of bursaries awarded	Develop skills in language practice	Build capacity in the language sector	Universities	Manual calculation		Qualitative	Physical	Quarterly	No	Award 280 bursaries annually	Dr J Sukumane
<b>TE 1 (A)</b>	Number of official documents translated into and edited in all official languages	Measure the number of official documents translated into and edited in all official languages	Official documents translated into and edited in all official languages	NLS	Manual calculation	The Translation and Editing directorate does not commission work, it responds to client requests, therefore the indicators may be over or under achieved	Quantitative	Physical	Quarterly	No	786 Official documents translated into and edited in all official languages	Ms M Gaffane / Van Rooyen/Mr W Mohapi
<b>TE 1 (B)</b>	Number of official documents translated into and edited in foreign languages	Measure the number of official documents translated into and edited in foreign languages	Official documents translated into and edited in foreign languages	NLS	Manual calculation	The Translation and Editing directorate does not commission work, it responds to client requests, therefore the indicators may be over or under achieved	Quantitative	Physical	Quarterly	No	45 Official documents translated into and edited in foreign languages	Ms M Gaffane / Van Rooyen/Mr W Mohapi
<b>TE 1 (C)</b>	Number of official documents in foreign languages translated into and edited in	Measure the number of official documents in foreign languages translated into and edited in official languages	Official documents in foreign languages translated into and edited in official languages	NLS	Manual calculation	The Translation and Editing directorate does not commission work, it	Quantitative	Physical	Quarterly	No	387 Official documents in foreign languages translated into and edited in official	Ms M Gaffane / Van Rooyen/Mr W Mohapi

**NATIONAL LANGUAGE SERVICE**

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Calculation type	Reporting cycle	New indicator	Desired performance	Indicator responsibility
	official languages					responds to client requests, therefore the indicators may be over or under achieve					languages	
<b>HLT1</b>	Number of Autshumato systems and softwares developed	Development of system and softwares to improve speed and quality of translation work	Enhance access to information through Human Language Technologies	North West University (NWU)	Manual calculation	Insufficient aligned English-Xitsonga data, inadequate systems	Quantitative	Physical	Quarterly	No	Xitsonga MT system (beta version) developed, software updated and training workshops held	Mr T Mabaso
<b>HLT2</b>	Number of HLT impact tools developed	Develop and implement Human Language Technologies	Develop systems that demonstrate how HLTs can enhance multilingual service delivery	Molo Africa	Manual calculation	Insufficient data in target languages	Quantitative	Physical	Quarterly	No	Eight components developed for multilingual directory enquiry system	Ms U Janke
<b>HLT3</b>	Development and implementation of Text Resource Development Phase II	Second phase of the multilingual text resource development initiative of the National Centre for Human Language Technologies	Expand the text component of the National Centre for Human Language Technologies with a view to stimulate research and development of HLTs	North West University (NWU)	Manual calculation	Insufficient text data in indigenous languages, inadequate system.	Quantitative	Physical	Quarterly	No	Text Resource Development Phase I completed and comprehensive business plan for Phase II developed	Ms U Janke
<b>HLT4</b>	Development and implementation of Speech Resource Development Phase II	Second phase of the multilingual speech resource development initiative of the National Centre for Human Language Technologies	Expand the speech component of the National Centre for Human Language Technologies with a view to stimulate research and development of HLTs	CSIR	Manual calculation	Insufficient speech data in indigenous languages	Quantitative	Physical	Quarterly	No	Speech Resource Development Phase I completed and comprehensive business plan for Phase II developed	Mr T Mabaso

**NATIONAL LANGUAGE SERVICE**

<b>Code</b>	<b>Indicator title</b>	<b>Short definition (2013/2014)</b>	<b>Purpose / importance</b>	<b>Source/collection of data</b>	<b>Method of calculation</b>	<b>Data limitations</b>	<b>Type of indicator</b>	<b>Calculation type</b>	<b>Reporting cycle</b>	<b>New indicator</b>	<b>Desired performance</b>	<b>Indicator responsibility</b>
<b>HLT5</b>	Resource Management Agency (RMA – virtual platform) for text and speech resources maintained	Ensure the Resource Management Agency (RMA – virtual platform) for text and speech resources is maintained	RMA – virtual platform for text and speech resources maintained to support research and development of HLTs	North West University (NWU)	Manual calculation	Internet interruptions will restrict access to the RMA	Quantitative	Physical	Quarterly	No	HLT resources collected, organised and warehoused, SA HLT Index and SA HLT Catalogue updated, awareness initiatives implemented	Ms U Janke
<b>HLT6</b>	Number of joint HLT projects with Dutch Language Union	Monitoring of joint HLT projects with Dutch Language Union	Collaborate HLT capacity development with international partners	North West University (NWU)	Actual calculation	NA	Quantitative	Physical	Quarterly	No	Two joint HLT projects with Dutch Language Union	Ms U Janke

## Cultural development ( International Relations)

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
CD 1	Number of cultural events supported	Measures number of cultural events supported over a year	To support cultural events embracing the product and service of arts ,culture and heritage	CD	Manual calculation	Double or undercounting of events supported	Quantitative	Quarterly	No	18 cultural events supported	Ms S Selepe
CD 2	Number jobs created through cultural events	Measure number of jobs created during the implementation of the cultural events	To contribute to job creation	Beneficiaries	Manual calculation	Unreliable /unverified reports on jobs created	Quantitative	Quarterly	No	18 000 short term jobs created	Ms S Selepe
CD 3	Number of cultural programmes supporting national days and events	Measures number of cultural programmes supporting national days and events	Implement projects and events aimed at supporting national towards job creation	DAC project managers and Beneficiaries	Manual calculation	-	Quantitative	Quarterly	No	7 programmes supporting national days and events	Ms G Nkadameng
CD 4	Number of touring-venture projects supported	Measures number of touring-venture projects supported over a year	Support touring venture projects aimed at job creation	Beneficiaries	Manual calculation	Double or undercounting of touring venture supported	Quantitative	Quarterly	No	17 touring venture projects supported	Ms K Sekhabi
CD 5	Number jobs created through touring-venture programme	Measure number of jobs created during the implementation of the touring venture projects.	To contribute to job creation through touring venture projects.	Beneficiaries	Manual calculation	Unverifiable reports on jobs created	Quantitative	Quarterly	No	765 jobs created through touring venture programmes	Ms K Sekhabi
CD 6	Number of sector strategies and implementation plans approved	Measures number of sector strategies developed including the implementation plans	To develop coherent integrated five year sector specific strategies aligned to development and macro policy interventions	CD	Manual calculation	Unendorsed implementation plans	Quantitative	Quarterly	No	6 cultural industry sector strategies and implementation plans approved	Ms G Nkadameng
CD 7	One CIGS reviewed	Ensure the review of the Cultural Industries Growth Strategy (CIGS)	To review and update the growth strategy towards the development and promotion of cultural and creative industries.	CD	Manual calculation	-	Qualitative	Quarterly	No	Report on the review of CIGS	L Ndebele-Koka
CD 8	Number of programmes to support a culture of reading	Measures the number of programmes to support and encourage the culture and level of reading	To support a culture of reading		Manual calculation	Double or undercounting of programmes	Quantitative	Quarterly	No	National Book Week programmes supported and staged in four provinces by March 2014	Mr S Mahala

## Cultural development ( International Relations)

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
CD 9	Number of jobs created during NBW	Measures number of jobs created through implementation of NBW	To contribute to job creation through National Book Week	Beneficiaries	Manual calculation	Unverifiable jobs created	Quantitative	Quarterly	No	120 jobs created during NBW	Mr S Mahala
CD 10	South African Literary Awards (SALA) hosted and writers recognised for their contribution	Measure the South African Literary Awards (SALA) hosted and writers recognised for their contribution	Support and recognise the Books and Publishing skills development in the cultural industries	Writers	Manual calculation	-	Quantitative	Quarterly	No	SALA hosted and a total of 120 writers recognised and 200 jobs created	Mr S Mahala
CD 11	Number of jobs created during SALA	Measure number of jobs created through South African Literary Awards (SALA)	To contribute to job creation through South African Literary Awards (SALA)	Beneficiaries	Manual calculation	Unverifiable jobs created	Quantitative	Quarterly	No	1050 jobs created	Mr S Mahala
CD 12	Number of music sector initiatives supported for skills development and promotion	Measure the number of music sector initiatives supported for skills development and promotion	To support targeted programmes that addresses entrepreneurship ,job creation and skills in the cultural industries	CD	Manual calculation	Double or undercounting	Quantitative	Quarterly	No	1 music industry institutional capacity-building programme	Mr Z Mbiba
CD 13	Number of jobs created during AIRCO	Measure the number of jobs created during AIRCO	To contribute to job creation through AIRCO	Beneficiaries	Manual calculation	Unverifiable jobs created	Quantitative	Quarterly	No	10 jobs created during AIRCO programme	Mr Z Mbiba
CD 14	Number of Moshito conferences staged	Measure the number of Moshito conferences staged	To support targeted programmes that addresses entrepreneurship ,job creation and skills in the cultural industries	CD	Manual calculation	Unendorsed reports	Quantitative	Quarterly	No	Stage 1 Moshito music conference and exhibition	Mr Z Mbiba
CD 15	Number of jobs created during Moshito conference	Measure the number of jobs created during Moshito conference	To contribute to job creation through Moshito conferences	Beneficiaries	Manual calculation	Data limitation	Quantitative	Quarterly	No	180 jobs created during Moshito conference	Mr Z Mbiba
CD 16	Number of visual arts skills development programmes implemented	Measure the number of visual arts skills development programmes implemented	To support targeted programmes that addresses entrepreneurship ,job creation and skills in the cultural industries	Project managers	Manual calculation	Double or undercounting of skills development programmes implemented	Quantitative	Quarterly	No	1 visual arts skills training programme on arts administration implemented	Mr A Obelhiozer

## Cultural development ( International Relations)

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
CD 17	Number of visual arts beneficiaries trained	Measure the number of visual arts beneficiaries trained	To promote skill development in visual arts		Actual Calculation	None	Quantitative	Quarterly	No	10 beneficiaries trained in visual arts programmes	Mr A Obelhiozer
CD 18	Number of skills development and promotion programmes supported in the creative industries sectors	Measure the number of skills development and promotion programmes supported in the creative industries sectors	To support targeted programmes that addresses entrepreneurship ,job creation and skills in the cultural industries	Emerging Creatives and YS, Thuthuka Jewellery and Modilla Design	Manual calculation	Double or undercounting of skills development programmes implemented	Quantitative	Quarterly	No	3 programmes: partner with Emerging Creatives and YS, support Thuthuka Jewellery and Modilla Design projects	Ms M Chikeka
CD 19	Number of entrepreneurs supported in design programmes	Measure the number of entrepreneurs supported in design programmes	To support entrepreneurs in design programmes	Beneficiaries (entrepreneurs)	Manual calculation	Double or undercounting of skills development programmes implemented	Quantitative	Quarterly	No	1 800 entrepreneurs supported in the design programmes	Ms M Chikeka
CD 20	Number of business manuals developed and distributed	Measure the number of business manuals developed and distributed	Ensure business manuals are developed and distributed	CD	Manual calculation	None	Quantitative	Quarterly	No	2 000 business manuals developed and distributed	Mr J Mathe
CD 21	Number of film skills training programmes supported	Measure the number of film skills training programmes supported	Ensure film skills training programmes are supported	Project Manager of Script to Screen project	Manual calculation	Double of undercounting or skills development programmes implemented	Quantitative	Quarterly	No	Support 1 Script to Screen project and implement film skills support programme in one province	Ms T Sithole
CD 22	Number of jobs created during film skills training programme	Measure the number of jobs created during film skills training programme	To contribute to job creation through film skills training programmes	Beneficiaries	Manual calculation	Double or undercounting of skills development programmes implemented	Quantitative	Quarterly	No	197 jobs created during film skills training	Ms T Sithole
CD 23	Number of events and technical services initiatives supported	Measure the number of events and technical services initiatives supported	Support technical services initiatives	SARA	Manual calculation	Double or undercounting of skills development programmes implemented	Quantitative	Quarterly	No	1 events and technical services initiative supported (SARA)	C Hlatshwayo and Glen Masokoane
CD 24	Number of skilled beneficiaries in technical services	Measure the number of skilled beneficiaries in technical services	To promote skill development in technical services (SARA)	SARA	Manual calculation	Double or Undercounting of beneficiaries	Quantitative	Quarterly	No	15 young people skilled through SARA programme	C Hlatshwayo and Glen Masokoane



## Cultural development ( International Relations)

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
CD 25	Number of international creative industries events and projects staged and supported	Measure the number of international creative industries events and projects staged and supported	To support international cultural industries / events and projects	Project managers in Venice Biennale	Manual calculation	Double or undercounting of skills development programmes implemented	Quantitative	Quarterly	No	3 international events/projects staged/supported: Venice Biennale in partnership with Angola and Algeria	A Oberholzer and identified officials for additional events.
CD 26	Number of jobs created through international events/initiatives	Measure the number of jobs created international events / initiative	Job creation through supporting international events / initiative	Beneficiaries	Manual calculation	Double or undercounting of skills development programmes implemented	Quantitative	Quarterly	No	500 jobs created through international events/initiatives	A Oberholzer for Venice and identified officials for additional events.
CD 27	National Art Bank established	Measure the establishment of a National Art Bank	Support the establishment of a National Art Bank	Cabinet	None	Delay in the approval and initiation NAB	Quantitative	Quarterly	No	Research on entity completed and Cabinet committee briefed	A Oberholzer
CD 28	Sourcing Enterprise (SE) established	Measure the establishment of a Sourcing Enterprise	Support the establishment of a Sourcing Enterprise	CD	None	Delay in the approval and initiation SE	Quantitative	Quarterly	No	Set up and launch SE portal	J Mathe
CD 29	NaCISA established	Measure the establishment of NaCISA	Support the establishment of NaCISA	CD	None	Delay in the approval and initiation NaCISA	Quantitative	Quarterly	No	Launch NaCISA project strategy Appoint board members	C Hlatshwayo & G Masokoane
CD 30	Cultural observatory mechanisms developed and approved	Measure whether the Cultural observatory mechanisms developed and approved	Ensure the development and approval of Cultural observatory mechanisms	CD	None	None	Quantitative	Quarterly	No	Approved outcomes of the mapping studies to guide the establishment of the cultural observatory by end March 2014	M Mnguni
CD 31	Approved framework for cultural statistics	Measure the approval of cultural statistics	Support the approved cultural statistics	CD	None	None	Quantitative	Quarterly	No	Framework for cultural statistics developed by end March 2014	M Mnguni
IR 1	Number of continental events participated in	Measure the number of continental events participated in	Building partnerships for the benefit the arts, culture heritage sector	Project Managers	Manual calculation	Double or under counting of events participate	Quantitative	Quarterly	No	4 continental events participated in	Mr Matibe, Ms T Segoati, Ms N Malebye and Ms Z Mpanza

## Cultural development ( International Relations)

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
IR 2	Number of international events participated in	Measure the number of international events participated in		Project Managers	Manual calculation	Double or undercounting of international events participated on	Quantitative	Quarterly	No	Four events	Mr J Mogashoa, Mr M Magidi, Ms T Makhambeni
IR 3	Number of cultural programmes and activities supported towards servicing of agreements	Measure the number of cultural programmes and activities supported towards servicing of agreements		Project Managers	Manual calculation	Double or undercounting of programmes and activities serviced	Quantitative	Quarterly	No	15 programmes and activities	Mr R Matibe and Ms N Malebye, Ms T Segotati, Mr M Magidi, Ms T Makhambeni, Ms M Monakale
IR 4	Number of meetings and events of regional organisations attended	Measures a number of meetings and events of regional organisations attended over year		Project Managers	Manual calculation	Unapproved minutes of meeting	Quantitative	Quarterly	No	Three workshops	Mr J Mogashoa, Ms M Monakale, Mr M Magidi, Ms J Makhambeni and Mr S Ntandane
IR 5	Number of continental solidarity and cohesion events participated in	Measures a number of continental solidarity and cohesion events participated in	Building strategic relations for solidarity and cohesion events	Project Managers	Manual calculation	Double or undercounting of continental solidarity and cohesion events participated	Quantitative	Quarterly	No	Cabinet approval	Mr R Matibe and Ms N Malebye
IR 6	Number of workshops conducted on the Cultural Diversity Convention	Measures number of workshops conducted on the cultural diversity convention	Promote cultural diversity convention	Project Managers	Manual calculation	-	Quantitative	Quarterly	No	DAC ODA framework approved	Ms L Mahlangu and Ms C Noah
IR 7	Cabinet approval and ratification of the Charter for African Cultural Renaissance	Approval of acceptable standard	To guide arts and culture in international engagements	Cabinet	None	-	Quantitative	Quarterly	No	Consultation with relevant stakeholders	Ms R Matibe and Ms Z Mpanza

## Cultural development ( International Relations)

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Reporting cycle	New indicator	Desired performance	Indicator responsibility
IR 8	Progress report on the implementation of the Charter	Report on implementation plan of the Charter	Feedback on roll out plan of the Charter	Project Managers	None	Unendorsed progress report	Qualitative	Quarterly	No	n/a	Ms R Matibe and Ms Z Mpanza
IR 8	DAC Framework on ODA developed and approved	Measures acceptable standard of DAC Framework developed and approved	To develop policies to guide the arts, culture and heritage sector on its international engagement	EMT approval	None	-	Qualitative	Quarterly	No	ODA framework approved by DAC	Ms L Mahlangu
IR 9	DAC IR policy developed and approved	Measures acceptable standard of DAC IR policy		EMT approval	None	-	Qualitative	Quarterly	No	Consultation with relevant stakeholders	Ms L Graham
IR 10	World Intellectual Property Organisation (WIPO) treaty on audio-visual performances approved by Cabinet	Measures acceptable standard for WIPO treaty on audio-visual performance		Cabinet	None	-	Qualitative	Quarterly	No	Workshop consultations with relevant stakeholders	Ms L Mahlangu and Ms C Noah

**HERITAGE PROMOTION**

<b>Code</b>	<b>Indicator title</b>	<b>Short definition (2013/2014)</b>	<b>Purpose / importance</b>	<b>Source/collection of data</b>	<b>Method of calculation</b>	<b>Data limitations</b>	<b>Type of indicator</b>	<b>Reporting cycle</b>	<b>New indicator</b>	<b>Desired performance</b>	<b>Indicator responsibility</b>
<b>HPRD 1</b>	National Museums Policy developed and approved by minister and Cabinet	The indicator measures the acceptable standard for policies	Improve policy leadership for effective and efficient management of South African heritage and heraldry	Cabinet	None	Dependent on Cabinet programme	Qualitative	Quarterly	No	Policy approved by Minister and Cabinet	Mr M Makhubele
<b>HPRD 2</b>	National Living Heritage Policy approved by minister and Cabinet										
<b>HPRD 3</b>	National Policy on Underwater Cultural Heritage approved by minister and Cabinet										
<b>HPRD 4</b>	National Policy on the Digitisation of Heritage Resources approved by minister and Cabinet										
<b>HPRD 5</b>	National Heritage Human Resources Development Strategy approved by minister and Cabinet										
<b>HPRD 6</b>	Cultural Laws Third Amendment Bill promulgated	The indicator emphasis the fact that Cultural Laws Third Amendment Bill promulgated before implementation	To develop and national policy legislative framework	Cabinet	None	Project put on hold until finalisation of new White Paper	Qualitative	Quarterly	No	Bill enacted into law	Mr Mbhazima Makhubele
<b>HID 1</b>	Number of projects supported	The indicator measures number of projects supported in Costing the South African Heritage	Strengthen and support projects in heritage institutions	SAHRA	Manual calculations	SAHRA costing Dependent on procurement decision & Liberation Heritage Route	Quantitative	Quarterly	No	Two projects supported (Costing of the SAHRA Act on the Liberation Heritage Route)	Mr I Langeveld

**HERITAGE PROMOTION**

<b>Code</b>	<b>Indicator title</b>	<b>Short definition (2013/2014)</b>	<b>Purpose / importance</b>	<b>Source/collection of data</b>	<b>Method of calculation</b>	<b>Data limitations</b>	<b>Type of indicator</b>	<b>Reporting cycle</b>	<b>New indicator</b>	<b>Desired performance</b>	<b>Indicator responsibility</b>
		Resource Agency				Dependent on IMC meeting					
<b>HID 1</b>	Number of legacy projects developed	The indicators monitor number legacy projects developed over a financial period	Transforming South Africa's heritage and heraldry landscape through targeted programmes	Project Managers	Manual calculations	Unreliable reports and closer process and contract management	Quantitative	Quarterly	No	2 legacy projects developed and implemented	Alicia Monis, Jimmy Chauke
<b>LH1</b>	Number of Government Gazettes published on geographical names	The indicators measures number of Government Gazette on geographical names changes	To transform South African heritage and heraldry landscape through targeted programmes	Government Gazette	Manual calculations	Both print and electronic publications	Quantitative	Quarterly	No	3 Government Gazettes published	Mr T Kubheka/Mr P Mthembu
<b>LH2</b>	Number of provincial consultation on the intangible cultural heritage audit	The indicator measures number of provincial consultations on the intangible cultural heritage audit	To transform South African heritage and heraldry landscape through targeted programmes	Provinces	Manual calculations	Reliable reports	Quantitative	Quarterly	No	8 provincial workshops held	Ms P Matlala and Mr P Mthembu
<b>HID 2</b>	Annual financial support and number of programmes supported	Support and strengthen heritage programmes	Establish strategic partnership to leverage resources for maximum impact of programmes	African World Heritage Fund chairperson	Manual calculations	None	Quantitative	Quarterly	No	R1 million One world heritage programme supported	Mr I Langeveld
<b>HID 3</b>	Number of joint programmes	Monitoring joint partnership programmes	Establish partnerships through various initiatives	Project Managers	Actual calculation	Dependent on DAC wide coordination	Quantitative	Quarterly	No	2 joint programmes developed	Mr I Langeveld
<b>HPRD 8</b>	Number of bursaries awarded	Awarding bursaries for development of heritage studies	Build capacity and skills in the heritage sector	Beneficiaries of bursaries	Actual calculation	Some students may drop out, changing the initial set target	Quantitative	Quarterly	No	106 bursaries awarded	Mr Mbhazima Makhubele

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<b>LH 3</b>	Number of national days hosted	Monitoring hosting of national days and historic events	Promote national identity, nation-building and social cohesion through heritage programmes	Project Managers	Actual calculation	-	Quantitative	Quarterly	No	3 national days and historic events hosted	Mr Dunisani Chabalala/ Mr P Mthembu
<b>LH4</b>	Number of historic events hosted	The indicators measures number of historic events hosted per financial year	Promote national identity ,nation-building and social cohesion through heritage and heraldry	Project Managers	None	Reliable reports	Quantitative	Once	No	1 historic events hosted	P Matlala/P Mthembu
<b>H1</b>	Number of flags installed	The indicator measures number of flags installed over financial period	Promote national identity ,nation-building and social cohesion through heritage and heraldry	Project Managers	Actual calculation	None	Quantitative	Quarterly	No	2500 flags installed	M Mothiba/T Mabaso
<b>H2</b>	Number of research reports on the recognition levels and knowledge of primary national symbols	Measure research reports on the recognition levels and knowledge of primary national symbols	Promote national identity ,nation-building and social cohesion through heritage and heraldry	Project managers	None	Most of the research is done by institutions outside of DAC and pose a challenge to access data	Qualitative	Quarterly	New	1 research report on the recognition levels and knowledge of primary national symbols	M Mothiba/T Mabaso
<b>H3</b>	Number of handheld flags distributed	The indicator monitors the number of handheld flags distributed	Promote national identity ,nation-building and social cohesion through heritage and heraldry	Project managers	Manual calculation	None	Quantitative	Quarterly	No	100000 handheld flags distributed	M Mothiba/T Mabaso
<b>H4</b>	Number of workshops on national symbols held	The indicator monitors the number of workshops on national symbols held	Promote national identity ,nation-building and social cohesion through heritage and heraldry	Project managers	Manual calculation	None	Quantitative	Quarterly	No	5 workshops on national symbols held	M Mothiba/T Mabaso

**HERITAGE PROMOTION**

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<b>H5</b>	National Order Award Ceremony coordinated	The indicator monitors Order Award Ceremony coordinated	Promote national identity ,nation-building and social cohesion through heritage and heraldry	Project managers	None	None		Quarterly	No	1 Order Award Ceremony coordinated	M Mothiba/T Mabaso
<b>H6</b>	Number of exhibitions on national symbols hosted	The indicator monitors the number of exhibitions on national symbols hosted per year	Promote national identity ,nation-building and social cohesion through heritage and heraldry	Project managers	Manual calculations	None	Quantitative	Quarterly	No	3 exhibitions on national symbols hosted	M Mothiba/T Mabaso
<b>H7</b>	Number of heraldic representations registered	Monitor the number of heraldic representations registered	Promote national identity ,nation-building and social cohesion through heritage and heraldry	Register of heraldic representation	Manual calculation	None	Quantitative	Quarterly	No	40 heraldic representations registered	MC van Rossum/T Mabaso
<b>H9</b>	Number of register drawings painted	The indicator monitors the number of register drawings painted per year	Promote national identity ,nation-building and social cohesion through heritage and heraldry	Register of drawings	Manual calculation	None	Quantitative	Quarterly	No	40 register drawings painted	MC van Rossum/T Mabaso
<b>HP 1</b>	Number of job opportunities in heritage and heraldry	Measure the number of job opportunities in heritage and heraldry	Job creation in the heritage sector	Beneficiaries	Actual calculation	Unreliable reports	Quantitative	Quarterly	No	4164 jobs created	DDG/HPP

**NATIONAL ARCHIVES AND LIBRARY SERVICE**

<b>Code</b>	<b>Indicator title</b>	<b>Short definition (2013/2014)</b>	<b>Purpose / importance</b>	<b>Source/collection of data</b>	<b>Method of calculation</b>	<b>Data limitations</b>	<b>Type of indicator</b>	<b>Calculation type</b>	<b>Reporting cycle</b>	<b>New indicator</b>	<b>Desired performance</b>	<b>Indicator responsibility</b>
<b>NA1</b>	Number of Oral History projects conducted	The indicator seeks to measure number of Oral History Projects implemented	To collect and preserve with the view to promoting access to information on oral history. Oral history is done as a way of filling the gaps in the existing collections and also doing away with the inconsistencies.	Interviews/recordings	number of recordings, number of interviews/discussions	Identification of the interviewees; delays in securing interviews as they are dependent on the availability and the accessibility of the interviewees; possible budget constraints; competing priorities.	Output indicator	physical calculation	Quarterly	No	3 Oral history projects completed	Ms M Gilder
<b>LPC 1</b>	Number of Library materials purchased by provinces	The indicator seeks to measure number of library materials that have been purchased by provinces	Promotion of access to information, communities need to have books in order to access information.	Monitoring visits and reports	Physical counting of new library materials purchased per province	Delayed submission of the orders and books purchased Integrity from the provincial libraries on books ordered and purchased	Output indicator	Physical calculation	Quarterly	No	350 000 library materials purchased	Mr P Kekana
<b>NA 2</b>	Number of collections inventories compiled	The indicator seeks to measure number of inventories compiled by National Archives Repository(NAR)	To arrange collections with the view to promote access to information and to gain physical and intellectual	Finding aids (inventories/catalogues/ guides etc.)	number of finding aids finalised	Implementation of the revamped NAAIRS project, which requires the training and retraining of staff(change	Output indicator	physical calculation	Quarterly	Yes	1 inventory compiled	Ms M Gilder



**NATIONAL ARCHIVES AND LIBRARY SERVICE**

Code	Indicator title	Short definition (2013/2014)	Purpose / importance	Source/collection of data	Method of calculation	Data limitations	Type of indicator	Calculation type	Reporting cycle	New indicator	Desired performance	Indicator responsibility
			control over the holdings.			management). Staff turnover						
<b>NA 3</b>	Number of audio-visual formats inventoried	The indicator seeks to measure number of audio-visual items accessioned and listed (NFVSA)	To arrange collections with the view to promote access to information and to gain physical and intellectual control over the holdings.	finding aids (accession registers and inventories)	number of audio-visual items listed in the registers and inventories	Implementati on of the revamped NAAIRS project, which requires the training and retraining of staff (change management). Staff turnover	Output indicator	Physical calculation	Quarterly	Yes	400 audio-visual items listed	Mr D Maake
<b>NA3</b>	Number of Archival outreach programmes presented	The indicator seeks to measure number of archival- outreach programmes conducted	Promoting and marketing of archives services to the people of South Africa	attendance registers, reports and photographs, evaluation questionnaires	number of reports submitted	staff turnover, budget constraints,	Output indicator	physical calculation	Quarterly	no	4 archival outreach programes conducted	Ms K Ngcobo Mr D Maake
<b>NA5</b>	Number of Oral History Conferences workshops/seminars organised	The indicator seeks to measure number of Oral History conference workshops/seminars organised	Promotion of Oral History as a research methodology.	reports, photographs, conference programmes and proceedings	Number of Oral History Conference organised.	lack of financial commitment by Provinces	Output indicator	physical calculation	Quarterly	no	1 Oral History Conference organised	Ms K Ngcobo Mr D Maake
<b>NA6</b>	National Archives Digitisation strategy approved and implemented	The indicator seeks to highlight the importance of adopting of digitisation as a strategy for preservation and provision of access to National Archives Holdings	Compliance with the National Policy on Digitisation of Heritage Resources, Improve access to Archival resources, Business	reports and strategy document	Physical counting of projects	non availability of equipment, staff and infrastructure, dependency on the finalisation of the National Policy	Process and output indicator	Physical calculation	Quarterly	No	Approved National Archives digitisation strategy and implementation of 1 project	Mr A Motsi

**NATIONAL ARCHIVES AND LIBRARY SERVICE**

<b>Code</b>	<b>Indicator title</b>	<b>Short definition (2013/2014)</b>	<b>Purpose / importance</b>	<b>Source/collection of data</b>	<b>Method of calculation</b>	<b>Data limitations</b>	<b>Type of indicator</b>	<b>Calculation type</b>	<b>Reporting cycle</b>	<b>New indicator</b>	<b>Desired performance</b>	<b>Indicator responsibility</b>
			continuity									
<b>LPC2</b>	Number of new libraries built	The indicator seeks to measure number of new libraries built	Promotion of access to information , communities need to have new libraries in order to access information	Monitoring visits a and reports	Physical counting of new libraries built per province	None	Output indicator	Physical calculations	Quarterly	No	16 New libraries built by 31 March 2014	Mr P Kekana
<b>LPC3</b>	Number of Libraries upgraded	The indicator seeks to measure number of libraries upgraded	Promotion of access to information , communities need to have safe, user friendly and accessible libraries	Monitoring visits a and reports	Physical counting of libraries upgraded per province	None	Output indicator	Physical calculations	Quarterly	No	40 libraries upgraded by 31 March 2014	Mr P Kekana